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Cynthia A. Chaffin Controller & Corporate Secretary

Cynthia (Cynde) Chaffin serves as Corporate Secretary and Controller for **ACS**. She was hired by the CEO, Wm. Bruce Reid, in August of 1994. Cynde was appointed by the Board of Directors to serve as Corporate Secretary in 2000; and now serves as a Director as well.

As Controller, Cynde provides fiscal management oversight of the budget and is responsible for budgetary planning and monitoring of the receipt, collection and disbursement of corporate funds. The Controller is responsible for the corporate financial management systems, internal controls and reports, provides payroll services for the employees and directs performance of the corporate offices.

As Corporate Secretary, Cynde oversees and manages the corporate records and filings required by both the city and states.

Before becoming Controller of **ACS**, Cynde served as Corporate Secretary and Controller for a construction company specializing in Tenant Improvements from 1982 to 1991. Cynde's duties were similar to those she provides at **ACS**.



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